

**BERGEN ARTS & SCIENCE CHARTER SCHOOL**

**FILE CODE: 6171.5**

**X** **Monitored**

**X** **Mandated**

**X** **Other Reasons**

**Policy**

PARENT INVOLVEMENT POLICY

General Expectations

The Bergen Arts and Science Charter School agrees to implement the following statutory requirements:

- A. The school will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children;
- B. Consistent with section 1118, the school will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA;
- C. The school will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA;
- D. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand;
- E. If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the State Department of Education;
- F. The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools;
- G. The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:



**Elementary School (K-3)**

🏠 30 Madonna Pl Garfield, NJ 07026  
 ☎ (862) 247-8510  
 📠 (862) 247-8511  
 ✉ info.el@bergencharter.org

**Middle School (4-8)**

🏠 200 MacArthur Ave Garfield, NJ 07026  
 ☎ (973) 253-0002  
 📠 (973) 253-0110  
 ✉ info.ms@bergencharter.org

**High School (9-12)**

🏠 43 Maple Ave Hackensack, NJ 07601  
 ☎ (201) 968-5039  
 📠 (201) 968-5044  
 ✉ info.hs@bergencharter.org

**iLearn Schools Central Office**

🏠 465 Blvd Elmwood Park, NJ 07407  
 ☎ (201) 773-9140  
 📠 (201) 773-9141  
 ✉ info@ilearnschools.org

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
4. The carrying out of other activities, such as those described in section 1118 of the ESEA.

H. [For States where a Parental Information and Resource Center is established] The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.




#### Implement of the Parental Involvement Policy Components

The Bergen Arts and Science Charter School will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:





- A. The district parent involvement policy is distributed to parents and students:
1. During Annual Title I meetings, these are held annually at each school at the beginning of the school year;
  2. Letters are sent home to parents so that they become aware of the Parent Involvement Policy which is also posted on the schools website;
- B. The Bergen Arts and Science Charter School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
1. Parent surveys are distributed at the beginning of the school year;
  2. Parents are asked to serve on committees as needed (ongoing);
- C. The Bergen Arts and Science Charter School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
1. PTO Meetings;
  2. School newsletters;
  3. Local media: radio, television, newspaper;
- D. The Bergen Arts and Science Charter School will coordinate and integrate parental







#### Elementary School (K-3)

 30 Madonna Pl Garfield, NJ 07026  
 (862) 247-8510  
 (862) 247-8511  
 [info.el@bergencharter.org](mailto:info.el@bergencharter.org)


#### Middle School (4-8)

 200 MacArthur Ave Garfield, NJ 07026  
 (973) 253-0002  
 (973) 253-0110  
 [info.ms@bergencharter.org](mailto:info.ms@bergencharter.org)

#### High School (9-12)

 43 Maple Ave Hackensack, NJ 07601  
 (201) 968-5039  
 (201) 968-5044  
 [info.hs@bergencharter.org](mailto:info.hs@bergencharter.org)

#### iLearn Schools Central Office

 465 Blvd Elmwood Park, NJ 07407  
 (201) 773-9140  
 (201) 773-9141  
 [info@ilearnschools.org](mailto:info@ilearnschools.org)

involvement strategies in Part A with programs such as parent breakfasts (3 to 4 days a week), with activities published in our school activities calendar posted on school website, and with programs like "parent language activities." With these activities, our school aims to celebrate the multi-culturism and the diversity of students who is an English second learner and their parents. During these activities, information about the school and how parents can utilize school resources to enhance their students' education will be given;

- E. The Bergen Arts and Science Charter School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

The evaluation will be composed of:

1. Parent surveys;
2. Parent discussion sessions;
3. Parent breakfasts;

The school will use the findings of the evaluation about its parental involve policy to:

4. Plan the next school year parental involvement activities;
5. Develop targeted strategies to increase parent/community involvement;
6. Revise school policy/procedures as needed;

Parents/community members are enabled to play these key roles:

7. Teacher-help their child complete and understand school assignments;
8. Supporter-contribute their skills to the school;
9. Advocate-helping their child to receive fair treatment;
10. Decision maker-participate in joint problem solving with the school at every level.

### Goals and Objectives

The Bergen Arts and Science Charter will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below.

- A. The school will, with the assistance of its Title I, Part A schools, provide assistance to parents of



**Elementary School (K-3)**

🏠 30 Madonna Pl Garfield, NJ 07026  
☎ (862) 247-8510  
📠 (862) 247-8511  
✉ info.el@bergencharter.org

**Middle School (4-8)**

🏠 200 MacArthur Ave Garfield, NJ 07026  
☎ (973) 253-0002  
📠 (973) 253-0110  
✉ info.ms@bergencharter.org

**High School (9-12)**

🏠 43 Maple Ave Hackensack, NJ 07601  
☎ (201) 968-5039  
📠 (201) 968-5044  
✉ info.hs@bergencharter.org

**iLearn Schools Central Office**

🏠 465 Blvd Elmwood Park, NJ 07407  
☎ (201) 773-9140  
📠 (201) 773-9141  
✉ info@ilearnschools.org

children served by the school or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

1. The State's academic content standards;
  2. The State's student academic achievement standards;
  3. The State and local academic assessments including alternate assessments;
  4. The requirements of Title 1, Part A;
  5. How to monitor their child's progress; and
  6. How to work with educators;
- B. The school will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
1. Offering parent training sessions;
  2. Coordinators attending regional parental involvement workshops;
  3. Information on workshops/conferences that pertains to parents will be distributed through the school newsletter and/or PTO;
- C. The school will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
1. Increasing communication between parents and teachers;
  2. Participating in conferences;
  3. Utilizing parent volunteers;
- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs that encourage and support parents in more fully participating in the education of their children, by:
1. Through the schools kiosk stations;
  2. Student Database App that can be downloaded to their Tablet or Smartphone;
- E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

The school parental involvement policy will be distributed to parents annually at the beginning of the school year through the use of the schools website, under the documents tabs.

## Adoption



### Elementary School (K-3)

🏠 30 Madonna Pl Garfield, NJ 07026  
☎ (862) 247-8510  
📠 (862) 247-8511  
✉ info.el@bergencharter.org

### Middle School (4-8)

🏠 200 MacArthur Ave Garfield, NJ 07026  
☎ (973) 253-0002  
📠 (973) 253-0110  
✉ info.ms@bergencharter.org

### High School (9-12)

🏠 43 Maple Ave Hackensack, NJ 07601  
☎ (201) 968-5039  
📠 (201) 968-5044  
✉ info.hs@bergencharter.org

### iLearn Schools Central Office

🏠 465 Blvd Elmwood Park, NJ 07407  
☎ (201) 773-9140  
📠 (201) 773-9141  
✉ info@ilearnschools.org

This school Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by documentation of sign-in sheets from meetings.

This policy was adopted by the Bergen Arts and Science Charter School on 10/20/2016 and will be in effect for the period of 2016-2017. The school will distribute this policy to all parents of participating Title I, Part A children.

Adopted: October 20<sup>th</sup>, 2016

Key Words

At-Risk Students, Parent Involvement, Parent Notification

Legal References:

N.J.S.A. 18A:35-4.9 Student promotion and remediation; policies and procedures

N.J.S.A. 18A:59-1 through -3 Apportionment and distribution of federal funds; exceptions ...

N.J.A.C. 6A:32-14.1 Review of mandated programs and services

42 U.S.C.A. 2000d - 2000d4 - Title VI of the Civil Rights Act of 1964

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A.

6301 et seq.

The New Jersey Model for Identifying Highly Qualified Teachers, Department of Education, August 2003

Possible

Cross References:

- \*3220/3230 State funds; federal funds
- \*3514 Equipment
- \*5120 Assessment of individual needs
- \*5200 Nonpublic school students
- \*6122 Articulation
- \*6141 Curriculum design/development
- \*6142.2 English as a second language; bilingual/bicultural
- \*6142.6 Basic skills
- \*6171.1 Remedial instruction
- \*6173 At risk and Title 1
- \*6171.4 Special education



Elementary School (K-3)  
 🏠 30 Madonna Pl Garfield, NJ 07026  
 ☎ (862) 247-8510  
 📠 (862) 247-8511  
 ✉ info.el@bergencharter.org

Middle School (4-8)  
 🏠 200 MacArthur Ave Garfield, NJ 07026  
 ☎ (973) 253-0002  
 📠 (973) 253-0110  
 ✉ info.ms@bergencharter.org

High School (9-12)  
 🏠 43 Maple Ave Hackensack, NJ 07601  
 ☎ (201) 968-5039  
 📠 (201) 968-5044  
 ✉ info.hs@bergencharter.org

iLearn Schools Central Office  
 🏠 465 Blvd Elmwood Park, NJ 07407  
 ☎ (201) 773-9140  
 📠 (201) 773-9141  
 ✉ info@ilearnschools.org

\*Indicates policy is included in the Critical Policy Reference Manual.



**Elementary School (K-3)**

🏠 30 Madonna Pl Garfield, NJ 07026  
☎ (862) 247-8510  
📠 (862) 247-8511  
✉ [info.el@bergencharter.org](mailto:info.el@bergencharter.org)

**Middle School (4-8)**

🏠 200 MacArthur Ave Garfield, NJ 07026  
☎ (973) 253-0002  
📠 (973) 253-0110  
✉ [info.ms@bergencharter.org](mailto:info.ms@bergencharter.org)

**High School (9-12)**

🏠 43 Maple Ave Hackensack, NJ 07601  
☎ (201) 968-5039  
📠 (201) 968-5044  
✉ [info.hs@bergencharter.org](mailto:info.hs@bergencharter.org)

**iLearn Schools Central Office**

🏠 465 Blvd Elmwood Park, NJ 07407  
☎ (201) 773-9140  
📠 (201) 773-9141  
✉ [info@ilearnschools.org](mailto:info@ilearnschools.org)