

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

September 17th, 2015

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: **6:25PM**

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	A
Lori Manning (Vice President)-Voting Member	P
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	P
Emin Bahadir(Board Member)-Voting Member	A
Eileen Fuentes (Board Member)-Voting Member	A
Perno W. Young(Board Member)-Voting Member	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	A
Recep Ornek (SBA/Board Secretary)-Nonvoting Member	A
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	P
Sheila Goodstein (School Director-El. School)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations / Recognitions:**

VII. **CEO/Lead Person's & Administrator's Reports:** *Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein*

Grades	Enrollment Max Seat	Occupied
K-3	320	319
4-8	400	389
9-12	260	251

VIII. **Approval of Previous Board Meeting Minutes:**

201509-01 Motion to approve August, 2015 board meeting minutes.

MOTIONED BY	M. TEKE		SECONDED BY	L. MANNING			PASSED	UNANIMOUSLY
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X		X	X	X	X		
NO								
ABSTAIN								
ABSENT		X					X	X

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201509-02 **Approval of Bills:** Motion to approve the List of the Bills. (Enclosure)

201509-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of June, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201509-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending June, 2015;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of June, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for June, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mr. Recep Ornek - Board Secretary

09/17/2015
Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201509-02 through 201509-04.

MOTIONED BY	P. YOUNG		SECONDED BY	M. TEKE			PASSED	UNANIMOUSLY
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X		X	X	X	X		
NO								
ABSTAIN								
ABSENT		X					X	X

X. Regular Agenda Action Items

201509-05 Motion to approve the acceptance of Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 School Year. (Enclosure)

201509-06 Motion to approve the following resolution:

WHEREAS Bergen Arts and Science Charter School's Charter School Application (its Charter) was granted by the New Jersey Commissioner of Education in 2007; and

WHEREAS the Board of Trustees of Bergen Arts and Science Charter School has determined that an amendment to its Charter, to authorize expanding the grade levels served and expanding student enrollment, would be beneficial; and

WHEREAS a proposed enrollment chart, reflecting the School's authorized grade levels and maximum student enrollment upon approval of the proposed charter amendment, is attached hereto; and

WHEREAS the proposed charter amendment would not change the mission, goals or objectives of the school; and

WHEREAS a charter amendment requires approval of the Commissioner of Education after an opportunity for comment has been provided to the board of education of the charter school's district of residence and the Executive County Superintendent;

NOW, THEREFORE, BE IT RESOLVED that the Lead Person is hereby authorized and directed to submit a request for approval of the proposed amendment of the school's Charter to the Commissioner of Education, and to forward a copy of the request to the Superintendent of the Garfield Public Schools District, Superintendent of the Lodi Public Schools District, Superintendent of the Hackensack Public Schools District and to the Executive County Superintendent of Bergen County.

201509-07 Motion to approve the facility usage of Paterson Campus - \$2500 per school, per school-wide event.

201509-08 Motion to approve the revised Field Trip Activity Request Form (Enclosure)

201509-09 Motion to approve the application for the Safety Grant in the amount of \$3,192.29 and to receive the funds to use for the 2015/2016 school year.

201509-10 Motion to approve the participation in SEMI-Special Education Medicaid Initiative. (Enclosure)

201509-11 Motion to approve revised Dress Code Policy (Enclosure)

201509-12 Motion to approve the Parental Involvement Policy for the 2015/2016 School Year. (Enclosure)

201509-13 Motion to accept the grant in the amount of \$15,621.00 in regards to the 2014 National School Lunch Program Equipment Assistance. (Enclosure)

201509-14 Motion to approve the PTC (Pathway to College) Advisory Program. (Enclosure)

201509-15 Motion to approve HIB report at the enclosed form. (No Submission)

201509-16 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
NJ State House	10/27/2015	8 th Grade-Mrs. Psihoules	\$912 approx. for bus	Social Studies
US Service Academics seeking nomination from senators for future applications of academics/Rutgers-NB-Douglas Campus	9/20/2015	9-12 th Grade Selected Students-Mr. Yuksel	\$396 approx. for bus	Social Studies
Science Olympiad Study Camp-Fernwood Hotel Villas, Poconos, PA	10/10-10/12/15	9-12 th Graders-Science Olympiad	\$284 approx. for bus and \$3,000 approx. for Hotel & Food	Science
Waterloo Village, NJ	10/14/15	Elementary	\$680 approx. for bus	Social Studies
Robotics & Science Olympiad Practice Camp/West Kill, NY	10/9/15-10/12/15	Selected Students-Science Olympiad	\$200 approx. for bus. \$850 for Hotel & Food	Science
Paper Mill Playhouse, Millburn, NJ	3/10/16	6A-6D, Teachers & Chaperones	\$680 approx. for bus	Social Studies

PERSONNEL/HR

201509-17 Motion to approve the new hires, re-assignment, and resignations listed. (Enclosure)

201509-18 Motion to approve the stipend payments and assigned positions listed. (Enclosure)

2015-2016	Head Coaches		Asst. Coaches	
	HS	MS	HS	MS
SPORTS				
Soccer B	\$ 2,500	\$ 1,500	\$ 1,500	\$ 750
Soccer G	\$ 2,500	\$ 1,500	\$ 1,500	\$ 750
CROSS COUNTRY B	\$ 2,000	\$ 1,000	\$ 1,000	\$ 500
CROSS COUNTRY G				
VOLLEYBALL	\$ 2,000	\$ 1,000	\$ 1,000	\$ 500
BASKETBALL B	\$ 2,500	\$ 1,500	\$ 1,500	\$ 750
BASKETBALL G	\$ 2,500	\$ 1,500	\$ 1,500	\$ 750
BASKETBALL ELM	NA	\$ 750	NA	NA
FLAG FOOTBALL	NA	\$ 1,000	NA	\$ 500
BOWLING	\$ 2,000	NA	NA	NA
WINTER TRACK BG	\$ 2,000	\$ 1,000	\$ 1,000	\$ 500
SOFTBALL	\$ 1,500	NA	\$ 750	NA
BASEBALL	\$ 1,500	NA	\$ 750	NA
SPRING TRACK BG	\$ 2,000	\$ 1,000	\$ 1,000	\$ 500
CHEER / DANCE	\$ 1,500	\$ 750	NA	NA
TOTAL	\$ 24,500	\$ 12,500	\$ 11,500	\$ 5,500
Bergen-ASCS	\$ 55,000	Total for all coaching		
Passaic-ASCS	\$ 25,000	Total for all coaching		
Paterson-ASCS	\$ 18,000	Total for all coaching		

201509-19

Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed: (Enclosure)

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
2015 ELA Common Core & PARCC Consortium	10/8,10/20,11/9,11/17, & 12/10	Greg DelRusso	\$400	\$0.31/mile, tolls & parking if applicable
2015 ELA Common Core & PARCC Consortium	10/8,10/20,11/9,11/17, & 12/10	Shauna Lewis	\$400	\$0.31/mile, tolls & parking if applicable
2015 ELA Common Core & PARCC Consortium	10/8,10/20,11/9,11/17, & 12/10	Marjorie Marengo	\$400	\$0.31/mile, tolls & parking if applicable
Art Educators of NJ, Long Branch NJ-Science	10/4-10/6	Danielle Garnet & Nicole Derise	\$345	\$0.31/mile, tolls & parking if applicable
Art Educators of NJ, Long Branch NJ-Art	10/4-10/6	Rebecca Nasse, Brittany Eisele, & Joanna Rodriguez	\$620	\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201509-05 through 201509-19.

MOTIONED BY	M. TEKE		SECONDED BY	P. YOUNG			PASSED	UNANIMOUSLY
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X		X	X	X	X		
NO								
ABSTAIN								
ABSENT		X					X	X

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES								
NO								
ABSTAIN								
ABSENT								

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES								
NO								
ABSTAIN								
ABSENT								

XII. Other Items:

XIII. Adjournment

TIME: 7:15PM

MOTIONED BY	S. AVCIOGLU		SECONDED BY	L. MANNING			PASSED	UNANIMOUSLY
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X		X	X	X	X		
NO								
ABSTAIN								
ABSENT		X					X	X