

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

October 15th, 2015

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:27PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	P
Lori Manning (Vice President)-Voting Member	A
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	P
Emin Bahadir(Board Member)-Voting Member	P
Eileen Fuentes (Board Member)-Voting Member	A
Perno W. Young(Board Member)-Voting Member	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	P
Recep Ornek (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	A
Sheila Goodstein (School Director-El. School)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations / Recognitions:** State visit December 10, 2015

VII. **CEO/Lead Person's & Administrator's Reports:** *Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein*

Grades	Enrollment Max Seat	Occupied
K-3	320	320
4-8	400	388
9-12	260	250

Approval of Previous Board Meeting Minutes:

201510-01 Motion to approve September, 2015 board meeting minutes.

MOTIONED BY	M Teke		SECONDED BY	S Avcioglu			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X	X		X	X	X	X	
NO								
ABSTAIN								
ABSENT			X					X

VIII. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201510-02 **Approval of Bills:** Motion to approve the List of the Bills. (Enclosure)

201510-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of September, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201510-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending September, 2015;

201510-05 Motion to approve current year purchases over the threshold as listed below.

Vendor	Purchase Order Number	Purchase Order Amount
Aetna	201600064	\$1,130,261.16
Apple Inc.	201600086	\$91,840.00
Cablevision Lightpath, Inc.	201600062	\$61,983.87
DDM Construction, Inc.	201600076	\$59,930.00
LPM Strategies	201600048	\$30,000.00
NJ Schools Insurance Group	201600354	\$136,071.39
Our Lady of Mt. Virgin Church	201600030	\$399,996.00
	201600148	\$39,950.00
Our Lady of Sorrows Roman Catholic Church	201600029	\$282,660.00
TechnoTime Business Solutions	201600448	\$125,069.05
The Roman Catholic Church of Holy Trinity	201600031	\$549,999.96
Valiant	201600075	\$94,289.64
	201600082	\$40,153.57
Van Palmer Group	201600066	\$132,000.00

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of September, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for September, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mr. Recep Ornek - Board Secretary

10/15/15
Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201510-02 through 201510-05.

MOTIONED BY	J Gonzalez		SECONDED BY	S Avcioglu		PASSED	Unanimously	
	Murat Teke	Jordania Gonzalez		Lori Manning	Ozgur Dogru			Sancar Avcioglu
YES	X	X		X	X	X	X	
NO								
ABSTAIN								
ABSENT			X					X

IX. Regular Agenda Action Items

- 201510-06 Motion to approve the Bio-Security and Safety Security Plans for 2015/2016 School Year. (Enclosures)
- 201510-07 Motion to approve the Power of Emergency Hiring to Mr. Guvercin that is in between board meetings for an applicant who has attained criminal history clearance.
- 201510-08 Motion to approve the Facility Use Application & Procedures. (Enclosures)
- 201510-09 Motion to approve the nomination of Beatriz Rodriguez as Board of Trustee.
- 201510-10 Motion to approve the resignation of Eileen Fuentes as Vice President, Board of Trustee.
- 201510-11 Motion to approve the iLearn, Inc. Fundraiser "Feast of Giving".
- 201510-12 Motion to approve the contract signing with Passaic County Educational Services Commission for the Transportation Services detailed below:

Route #	School	Contractor	# of Students	Cost	Dates
7141	BASCS	John Leckie, Inc.	54	\$18,207.50	9/15-6/16
1008	BASCS	Trans-Ed, Inc.	54	\$13,219.20	9/15-6/16
1010	BASCS	Trans-Ed, Inc.	54	\$40,629.60	9/15-6/16
061813ATH	BASCS	Trans-Ed, Inc.	54	\$62,000.00	9/15-6/16
FTPCEC	BASCS	Jordan Trans.	54	\$62,000.00	9/15-6/16

- 201510-13 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
Jacob Javitz Center-College Fair for the Arts	10/27/15	11 & 12 Grades	Approx. \$504 for bus	College Fair
Independence Hall & Liberty Bell, Philadelphia, PA	11/9/15	10 Graders	Approx. \$900 for bus \$150 Entry	Social Studies
Museum of Mondern Art	11/16/15	11-12 Art Students	Approx. \$800 for bus	Art
Time 2000 Math Conference	11/13-2015	9-12 Graders	Approx. \$500 for bus	Math
NY Turkish Cultural Center	11/2/15	6-8 Graders-Turkish	Approx. \$600 for bus	Turkish
Lego League Robotics Competition	11/7/15	(8) 7 & 8 th Graders	Approx. \$300 for bus	Science
Family Fun Jets Game	11/8/2015	All Grades	\$800 Approx. for bus	Community Relations
Trash Trek Competition	11/8/15	(8) 7 & 8 th Graders	\$700 Approx. for bus	Science

PERSONNEL/HR

- 201510-14 Motion to approve the new hires, re-assignment, and resignations listed. (Enclosure)
- 201510-15 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201510-16 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members: (listed below)

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
Bergen County School Nurses Assoc., Woodridge, NJ	5 Days-Variou Workshops	Tina Gerson	\$165	\$0.31/mile, tolls & parking if applicable
AP Workshop English Lit. & Comp, Verona, NJ	10/31/15	John Alvarez & Rebecca Oates	\$530	\$0.31/mile, tolls & parking if applicable
NJEA Teacher's Convention, Atlantic City, NJ	11/5-11/7/2015	Jason Durham	\$150	\$0.31/mile, tolls & parking if applicable
National Council of Teachers of Mathematics Regional Convention	10/22-10/24/15	Robyn Perkins	\$230	\$0.31/mile, tolls & parking if applicable
Effective Literacy and English	10/26	Marina Cakan	No Charge	\$0.31/mile, tolls & parking if applicable
American Academy of Pediatrics	10/15	Elmedina Halilovic	\$195.00	\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201510-06 through 201510-16.

MOTIONED BY	J Gonzalez		SECONDED BY	M Teke		PASSED	Unanimously
	Murat Teke	Jordania Gonzalez		Lori Manning	Ozgur Dogru		
ROLL CALL							
YES	X	X		X	X	X	
NO							
ABSTAIN							
ABSENT			X				X

X. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government

- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES								
NO								
ABSTAIN								
ABSENT								

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES								
NO								
ABSTAIN								
ABSENT								

XI. Other Items

XII. Adjournment

TIME: 7:05PM

MOTIONED BY	P Young		SECONDED BY	M Teke			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Eileen Fuentes
YES	X	X		X	X	X	X	
NO								
ABSTAIN								
ABSENT			X					X