

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

October 23rd, 2014

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: **6.30 p.m.**

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Emin Bahadir (Board President)	A
Eileen Fuentes (Vice President)	P
Ozgur Dogru (Board Member)	P
Arzu Kaya-Uranli (Board Member)	A
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Jordania Gonzales (Board Member)	P
Lori Manning (Board Member)	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	P
Recep Ornek (SBA/Board Secretary)- Nonvoting member	A
Yasin Demirbas (School Director-High School)- Nonvoting m.	P
Yunus Kuloglu (School Director-Middle School)- Nonvoting m.	A
Durim Memedi (School Director-El. School)- Nonvoting m.	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations / Recognitions:

VII. Lead Person's Report: *Mr. Nihat Guvercin & Mr. Yasin Demirbas*

- Enrollment
- Official PSAT administration, October 15th
- Project Graduation
 - Mr. Hodges and Mr. Bank
 - First meeting, October 16th
 - Second meeting, October 23rd
- College Admissions Information Sessions, October 17th
- College Admissions Parent Breakfast Sessions
 - October 20th
- College Fairs
 - National College Fair in Philadelphia
 - October 26th
 - Regional College Fair at Hackensack High School
 - October 28th

VIII. Approval of Previous Board Meeting Minutes:

Motion to approve September, 2014 board meeting minutes.

MOTIONED BY:	E. FUENTES		SECONDED BY:		J. GONZALES		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE		X	X		X	X	X		
NAY									
ABSTAIN									
ABSENT				X				X	

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (enclosure)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer Reports. (enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of September, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending September, 2014.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of September, 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Mr. Recep Ornek - Board Secretary

10/13/14
Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for September, 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY:	M. TEKE		SECONDED BY:		O. DOGRU		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning
AYE		X	X		X	X	X	
NAY								
ABSTAIN								
ABSENT	X			X				X

X. Regular Agenda Action Items

- Motion to approve 3 year BILINGUAL/ESL Plan attached. (*enclosure*)
- Motion to approve to sign contract with Passaic County Educational Services Commission for the Transportation Services detailed below.

ROUTE #	SCHOOL	CONTRACTOR	#OF STUDENTS	COST	DATES
FTPCECS	BERGEN ASCS	JORDAN TRANS	54	\$129,600	9/14-6/15
BASCS5	BERGEN ASCS	TRANS-ED INC	54	\$9,607	9/18/15-6/15/14

- Motion to award Madison Coach Company for the transportation bid published recently through **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**.

Bergen Arts & Science Charter						
Route No.	8126	School	Aide Required:		Yes__	No__X__
Bids received by:	Per Vehicle/ Per Diem	Aide / Per Diem	Per Mile	District/# of Pupils	Aide + Per Vehicle /Per Diem x # of Days	Total Contract Amount
Madison Coach	590.00	80.00	1.99	Berg Arts 2-54 pass (2Buses)	590.00 x 139 Days	82,010.00
First Student	700.00	60.00	1.00	Berg Arts 2-54 pass (2Buses)	700.00 x 139 Days	97,300.00

- Motion to approve 'Annual Charter School Fiscal Questionnaire' Fiscal Year: 2014-2015. (*enclosure*)
- Motion to approve the recommendation of the Lead Person to adopt the following new/revised policies and regulations:

Recording Attendance for a Full or Half Day Policy Revision

6. Motion to approve HIB Cases attached.

NO HIB case was reported.

7. Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Estimated Event Cost	Explanations
The Museum of Modern Art	11/20/14	13	\$ 275.02	
FTC Robotics Competition	11/02/2014	10	\$ 647.10	
Queens College, City University of NY	11/14/2014	8	\$ 582.39	
The curious incident of the dog in the night	12/13/2014	30	\$ 62.61	

8. Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and

WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
SCIENCE OLYMPIAD COACHES WORKSHOP, FISHKILL, NY	10/25/14	ESRA TOZAN	\$175	REIMBURSEMENT FOR MILEAGE
DYLEXIA TRAINING	10/20/14	MEGAN RIEMER	\$750	REIMBURSEMENT FOR MILEAGE
PASSAIC COUNTY ASSOCIATION OF SPECIAL SERVICES ADMINIST		MEGAN RIEMER	\$150	REIMBURSEMENT FOR MILEAGE
EDUCATION GRANTS MANAGEMENT & FEDERAL AUDITS	11/19/2014	MUSTAFA COBAN	\$60	REIMBURSEMENT FOR MILEAGE
EDUCATION GRANTS MANAGEMENT & FEDERAL AUDITS,	11/19/2014	RECEP ORNEK	\$60	REIMBURSEMENT FOR MILEAGE
TRANSITIONING TO A TITLE I SCHOOLWIDE PROGRAM	11/17/2014	MUSTAFA COBAN	No Cost	REIMBURSEMENT FOR MILEAGE
NJASBO CERTIFICATION PROGRAM	12/6/2014	MUSTAFA COBAN	\$1,080	REIMBURSEMENT FOR MILEAGE

9. PERSONNEL/HR

a. Motion to approve the new hires, re assignment, resignations mentioned below:

b. Motion to approve the stipend payments and assigned positions mentioned below:

NAME	POSITION	AMOUNT	Funding Source	After Care	EXPLANATION
Kacy Van Sickle	Title I Teacher	\$30,000	Title-I (100%)	\$3,000	New Hire
Dmitri Lenczuck	English Teacher	\$45,000	General Fund	\$3,000	New Hire
D. Southwood Smith	English Teacher	\$52,600	General Fund	\$3,000	New Hire
Violeta Gutierrez	Custodian	\$15 Per Hour	General Fund	NA	New Hire
Theodore A. Katechis	Night Custodian	\$30,000	General Fund	NA	Re-assignment
Amber Cook	Sub. Nurse	\$150 Per Day	General Fund	NA	New Hire
Mehmet S. Ercan	Asst. to College Guidance Counselor	\$20/ Per hour	General Fund	NA	Re-Assignment

Last Name	First Name	Position	Stipend
Rierner	Megan	Anti-Bullying Specialist	\$3,000
Barrows	Lisa J	Anti-Bullying Specialist	\$3,000
Renahan	Renahan	Middle School Athletics Coordinator	\$3,000

c. Motion to approve attached job descriptions for 'School Nurse' position. (*enclosure*)

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1-9.

MOTIONED BY:	M. TEKE		SECONDED BY:		S. AVCIOGLU		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning
AYE		X	X		X	X	X	
NAY								
STAIN								
ABSENT	X			X				X

XI. Executive Session

XII. Other Items:

XIII. Adjournment

Time: 7.15 p.m.

MOTIONED BY:	J. GONZLAES		SECONDED BY:		O. DOGRU		PASSED : UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning
AYE		X	X		X	X	X	
NAY								
STAIN								
ABSENT	X			X				X

Respectfully submitted by

**Recep Ornek
Board Secretary/SBA**