

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

NOVEMBER BOARD MEETING MINUTES

December 4, 2014

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:00PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

| BOARD MEMBERS | PIA |
|---|------------|
| Emin Bahadir (Board President) | P |
| Eileen Fuentes (Vice President) | A |
| Ozgur Dogru (Board Member) | A |
| Arzu Kaya-Uranli (Board Member) | A |
| Sancar Avcioglu (Board Member) | P |
| Murat Teke (Board Member) | P |
| Jordania Gonzales (Board Member) | P |
| Lori Manning (Board Member) | P |
| Nihat Guvercin (CEO/Lead Person)-Nonvoting member | P |
| Recep Ornek (SBA/Board Secretary)- Nonvoting member | P |
| Yasin Demirbas (School Director-High School)- Nonvoting m. | A |
| Yunus Kuloglu (School Director-Middle School)- Nonvoting m. | A |
| Durim Memedi (School Director-El. School)- Nonvoting m. | P |

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

MR .NAZMI MEHMEDI- Coaching and athletics program details are discussed. Mr. Mehmedi requested increase on the budget and stipends.

VI. Presentations / Recognitions:

VII. Lead Person's Report: Mr. Nihat Guvercin

- Police Department visitation to Bergen-ASCS
- Thanksgiving program

VIII. Approval of Previous Board Meeting Minutes:

Motion to approve October, 2014 board meeting minutes.

| MOTIONED BY: | E BAHADIR | | SECONDED BY: | | M TEKE | | PASSED : UNANIMOUSLY | | |
|--------------|--------------|----------------|--------------|--------------|-----------------|------------|----------------------|--------------|--|
| ROLL CALL | Emin Bahadir | Eileen Fuentes | Ozgur Dogru | Arzu Kaya U. | Sancar Avcioglu | Murat Teke | Jordania Gonzales | Lori Manning | |
| AYE | X | | | | X | X | X | X | |
| NAY | | | | | | | | | |
| ABSTAIN | | | | | | | | | |
| ABSENT | | X | X | X | | | | | |

IX. Financial Section: Mr. Recep Ornek, Board Secretary

Approval of Bills: Motion to approve the List of the Bills. (*enclosure*)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer Reports. (*enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of October, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending October, 2014.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of October, 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.


Mr. Recep Ornek - Board Secretary

12/04/14
Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for October, 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

| MOTIONED BY: | J GONZALES | | SECONDED BY: | | E BAHADIR | | PASSED: UNANIMOUSLY | | |
|--------------|--------------|----------------|--------------|--------------|-----------------|------------|---------------------|--------------|--|
| ROLL CALL | Emin Bahadir | Eileen Fuentes | Ozgur Dogru | Arzu Kaya U. | Sancar Avcioglu | Murat Teke | Jordania Gonzales | Lori Manning | |
| AYE | X | | | | X | X | X | X | |
| NAY | | | | | | | | | |
| ABSTAIN | | | | | | | | | |
| ABSENT | | X | X | X | | | | | |

X. Regular Agenda Action Items

1. Motion to approve revised budget for Session 1 according to October 15th count numbers. *(enclosure)*
2. Motion to approve Bergen ASCS 2014-2015 NCLB Amendment submission. *(enclosure)*
3. Motion to accept the 2013-2014 Certified Annual Financial Reports (Audit) and Corrective Action plan with no/the following recommendations. *(enclosure)*

No Findings/Recommendations
4. Motion to approve attached revised 'Local Wellness Policy'.*(enclosure)*
5. Motion to approve attached 'Nursing Services Plan'. *(enclosure)*
6. Motion to approve attached 'Admission Backfill Policy'. *(enclosure)*
7. Motion to approve 'Saturday Tutorial Program' detailed in the attached file.*(enclosure)*
8. Motion to approve the attached resolution authorizing charter amendment. *(enclosure)*
9. Motion to approve HIB Cases attached. *(enclosure)*
10. Motion to approve the field trip activity requests listed below. *(enclosure)*

| Program Name | Date | Grades/Attendees | Event Cost | Explanations |
|---------------------------|----------------|------------------|--------------|---|
| Dwight Morrow High School | 11/30/14 | High-8 | \$614.75/bus | Robotics-Mr. Edipov |
| Liberty Science Center | 12/8/14 | Middle&High-27 | \$313.05/bus | Science Olympiad-Ms. Tozan & Mr. Edipov |
| Mount Olive High School | 12/13/14 | Middle-10 | \$647.10/bus | Robotics-Mr. Akbas |
| Cornell University | 1/23-1/24/2015 | High-15 | \$517.68/bus | Science Olympiad-Ms. Tozan |

11. Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

| Program Name/Place | Date | Employees/Board members | Event Cost | Travel & Other Costs |
|---|---------|--|------------|---------------------------|
| PARCC Writing Workshop/Schillinger Educational Consultant | 12/5/14 | Dawn Fantasia | \$175 | Reimbursement per mileage |
| Conference PARCC and Technology/William Paterson University | | Nihat Guvercin/Edis Maric | \$190 | Reimbursement per mileage |
| Understanding the PARCC Inside and Out/Schillinger Educational Consultant | 12/5/14 | Marie Pietroapolo, Marjorie Marengo, Gregory Delrusso/Bridget McCarthy | \$175 | Reimbursement per mileage |
| Rutgers 47 th Annual Conference on Reading and Writing | 1/23/15 | Marjorie Marengo | \$180 | Reimbursement per mileage |
| Harvard University Leadership Program | 04/2015 | Nihat Guvercin | \$2595 | Reimbursement per mileage |

12. PERSONNEL/HR

a. Motion to approve the new hires, re assignment, resignations listed below.

| Name | Position | Full time/ Part Time | Salary | After School | Funding Source | Explanation |
|----------------------------------|------------------------|-------------------------|------------|-----------------|-------------------|-------------|
| Gina Stircchiola | 3rd Grade- Sub Teacher | F | \$100/ day | \$3,000 | | New Hire |
| Carlynda Renee Smith | Sub. Nurse | P | \$150/ day | NA | | New Hire |
| Marken Hyka | Custodial/Maintenance | F | \$15/ hr | NA | | New Hire |
| Sandra C Vanromer-Kennedy | Lunch Aide | P | | | | New Hire |
| Christine Davidowski | Lunch Aide | P | NA | NA | | Resigned |
| Caitlyn McCaul | Substitute teacher | P | \$100/ day | NA | | New Hire |
| Sahib Soybelli | Substitute teacher | P | \$100/ day | | | New Hire |

b. Motion to approve the stipend payments and assigned positions listed below.

| Name | Position/Program | Amount |
|----------------------|--|--------|
| Craig Summers | AP Advisor | \$1000 |
| Roberts Cain | Student Council Advisor | \$500 |
| Justin Bank | Senior Advisor | \$1000 |
| Jennifer Lereah | District Gifted and Talented Program Coordinator | \$5000 |

c. Motion to approve revised Pay scale. (enclosure)

d. Motion to approve the new compensation plan for custodian and maintenance staff. (enclosure)

e. Motion to approve attached NJASCS Department Appreciation Days. (enclosure)

f. Motion to approve recommendation of the Lead Person for the allowance of bonus payment as 1.5% to be submitted to all staff based on their gross annual salaries to be placed for their extra and hard work put forward.

g. Motion to approve to contract with Delta-T Group for the provision of Professional Human Resource and Nursing hourly services. (enclosure)

XII. Other Items:

XIII. Adjournment

Time: : 6:45PM

| MOTIONED BY: | J GONZALES | | SECONDED BY: | | M TEKE | | PASSED : UNANIMOUSLY | | |
|---------------------|---------------------|-----------------------|---------------------|---------------------|------------------------|-------------------|-----------------------------|---------------------|--|
| ROLL CALL | Emin Bahadir | Eileen Fuentes | Ozgur Dogru | Arzu Kaya U. | Sancar Avcioglu | Murat Teke | Jordania Gonzales | Lori Manning | |
| AYE | X | | | | X | X | X | X | |
| NAY | | | | | | | | | |
| STAIN | | | | | | | | | |
| ABSENT | | X | X | X | | | | | |