

# BERGEN ARTS AND SCIENCE CHARTER SCHOOL

## BOARD MEETING MINUTES

December 18, 2014

6:00 PM

**I. Call To Order**

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.  
Time: **6:05 PM**

**II. Meeting Notice Announcement**

*The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.*

**III. Flag Salute**

**IV. Roll Call by Board Secretary, Recep Ornek**

<b>BOARD MEMBERS</b>	<b>PIA</b>
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	P
Ozgur Dogru (Board Member)	P
Arzu Kaya-Uranli (Board Member)	A
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Jordania Gonzales (Board Member)	A
Lori Manning (Board Member)	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	A
Recep Ornek (SBA/Board Secretary)- Nonvoting member	P
Yasin Demirbas (School Director-High School)- Nonvoting m.	A
Yunus Kuloglu (School Director-Middle School)- Nonvoting m.	A
Durim Memedi (School Director-El. School)- Nonvoting m.	P

**V. Public Comment**

*Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.*

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**VI. Presentations / Recognitions:**

**VII. Lead Person's Report: Mr. Nihat Guvercin**

**VIII. Approval of Previous Board Meeting Minutes:**

Motion to approve November, 2014 board meeting minutes.

MOTIONED BY:	E BAHADIR		SECONDED BY:		M TEKE		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X		X	X			
NAY									
ABSTAIN									
ABSENT				X			X	X	

**IX. Financial Section: Mr. Recep Ornek, Board Secretary**

**Approval of Bills:** Motion to approve the List of the Bills. (*enclosure*)

**Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (*enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of November, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

**Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending November, 2014.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

**Certification of accounts:**

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of November, 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

  
 Mr. Recep Ornek - Board Secretary

12/18/14  
 Date

**b. Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for November, 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY:	M TEKE		SECONDED BY:		E FUENTES		PASSED: UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X		X	X			
NAY									
ABSTAIN									
ABSENT				X			X	X	

**X. Regular Agenda Action Items**

1. Motion to approve attached 'Recording Attendance for a Full or Half Day' policy. (Enclosure)
2. Motion to approve participation to 'Apple Educational Services Math and Science Day'.

Details:

Schools can participate with up to two teams. First team must have four students and the second team may have up to four students.

During the event 8 hands on challenges will be given and students will respond as a team.

Judges will grade the team's response upon completion.

Each challenge will take 20 minutes.

Every challenge will take place in a different classroom with students rotating as they complete.

The registration for Math and Science Day is by visiting the website or by link below:

<http://www.appleeducatoralservices.org/component/k2/item/94-math-science-days-2015-registration-form>

3. Motion to approve HIB Cases attached.  
No submission.
4. Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Event Cost	Explanations
Math Camp Fernwood Resort	2/13/15-2/15/15	High School Students (14)	\$30/student- \$517.68/bus	Mr. Bakan
Ebru TV & Istanbul Café	1/8/2015	Middle School Students(31)	\$15/student, \$187.83	Ms. Kadioglu
National Museum of Mathematics	1/20/2015	Grades 4-5	\$9/student, \$375.66	Math Class-Aydin, M. Pejovski, R. Perkins

5. Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and  
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and  
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and  
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it  
**RESOLVED**, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it  
**RESOLVED**, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
Talent/HR	March 5, 2015 and Online	Mustafa Guney	\$1,995	Reimbursement per mileage

**6. PERSONNEL/HR**

a. Motion to approve the new hires, re assignment, resignations listed below.

Name	Position	Full time/Part Time	Hire Date	Salary	After School	Funding Source	Explanation	Board Approval Date	Completed
Ali Celik	Graphic Designer	FT	12/18/2014	\$55,000	NA		New Hire		
Lisa Miller	Full Time Sub. In Middle School	FT	1/5/2014	\$30,000	\$3,000		Reassigned		
Kamil Alpay	Graphic Designer						Resigned		
Gloria Kohler							Position change – Title I Position		

**Motion to Approve the Agenda Action Items:**

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 1-6a.

MOTIONED BY:	E BAHADIR		SECONDED BY:		S AVCIOGLU		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	x	x	x		x	x			
NAY									
ABSTAIN									
ABSENT				x			x	x	

**XI. Executive Session**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**Motion to enter into Executive Session:**

**TIME:**

MOTIONED BY:			SECONDED BY:				PASSED		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES									
NO									
ABSTAIN									
ABSENT									

**Motion to return to Public Session:**

**TIME:**

MOTIONED BY:			SECONDED BY:				PASSED		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES									
NO									
ABSTAIN									
ABSENT									

**XII. Other Items:**

**XIII. Adjournment**

**Time: : 6:41 PM**

MOTIONED BY:			SECONDED BY:		E FUENTES		PASSED : UANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	x	x	x		x	X			
NAY									
STAIN									
ABSENT				x			x	x	