

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

April, 2015

05/07/2015

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:03 pm

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	P
Ozgur Dogru (Board Member)	P
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Jordania Gonzales (Board Member)	A
Lori Manning (Board Member)	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	A
Recep Ornek (SBA/Board Secretary)- Nonvoting member	P
Yasin Demirbas (School Director-High School)- Nonvoting m.	A
Yunus Kuloglu (School Director-Middle School)- Nonvoting m.	A
Durim Memedi (School Director-El. School)- Nonvoting m.	P

Also present: Mustafa Coban

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations / Recognitions:

VII. Lead Person's Report: *Mr. Nihat Guvercin*

VIII. Approval of Previous Board Meeting Minutes:

201503-01 Motion to approve March, 2015 board meeting minutes.

MOTIONED BY:	E FUENTES		SECONDED BY:		M TEKE		PASSED : UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X			
NAY								
ABSTAIN								
ABSENT						X	X	

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

201504-02 **Approval of Bills:** Motion to approve the List of the Bills. (*enclosure*)

201504-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of March, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201504-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending March, 2015;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2014-15 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of March, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for March, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Mr. Recep Ornek - Board Secretary

Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201504-02 through 201504-04.

MOTIONED BY:	E BAHADIR		SECONDED BY:		M TEKE		PASSED: UANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X			
NAY								
ABSTAIN								
ABSENT						X	X	

X. Regular Agenda Action Items

201504-05 Motion to approve to open separate bid, 'Request for Proposal' – RFPs or competitive contracting for

- Substitute teacher provision
- Banking services
- School improvement services and proprietary software
- Special education and related therapy services
- Food services
- Waste removal services
- Educational consulting services
- Curriculum supervision services
- Business consultant services
- Security and safety consulting services

201504-06 Motion to approve school calendar for 2015-2016. (*Enclosure*)

201504-07 Motion to approve HIB report at the enclosed form. (*Enclosure*)

201504-08 Motion to approve the field trip activity requests listed below.

Program Name	Date	Grades/Attendees	Event Cost	Explanations
Meadowlands Expo Center	4/22/2015	High School Students (57+)	\$388.26/bus	Mr. Mehmet Yuksel
Salsa Cafe Spanish Restaurant	4/22/2015	Grade 6 (59)	\$10/student - \$250.44/bus	Mrs. Claudia Dagnone
Moorestown Friends School	5/9/2015	4-8 Science Olym Students (15)	\$776.52/bus	Mr. Orhan Edipov
JA - Finance Park	5/15/2015	High School Students (51)	\$500.88/bus	Ms. Christina Scrudato
William Paterson University	5/14/2015		\$438.27/bus	Mrs. Laura Quiroz
20th Century Field (Field Day)	5/27/2015		\$375.66/bus	Mr. Durim Memedi
Rocking Horse Ranch (8th Grade Graduation Trip)	6/1-2/2015		\$647.10/bus	Mr. Patrick Renahan
Bronx Zoo	6/1-2/2015		\$500.88/bus	Mrs. Melissa VanWingerden

PERSONNEL/HR

201504-09 Motion to approve the recommendation of the Lead Person to extend the Memorial Day weekend holiday to the May 22nd.

201504-10 Motion to approve the new hires, re assignment, resignations listed below.

Full Name	Position	FT/PT	Salary	After School	Funding Source	Details
Mark R. Pych	Part-time Security	PT	\$20/HR	N/A	Fund 10	New Hire
Christopher Cherubino	Part-time Security	PT	\$20/HR	N/A	Fund 10	New Hire

201504-11 Motion to approve the stipend payments and assigned positions listed below.
No submission.

201504-12 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
No submission				

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201504-05 through 201504-12.

MOTIONED BY:	E FUENTES		SECONDED BY:		E BAHADIR		PASSED : UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X			
NAY								
ABSTAIN								
ABSENT						X	X	

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations

- [] Protection of the safety or property of the public
- [] Matters which would constitute an unwarranted invasion of privacy
- [] Matters in which the release of information would impair a right to receive Funds from the United States Government
- [] Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- [] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY:			SECONDED BY:				PASSED	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES								
NO								
ABSTAIN								
ABSENT								

Motion to return to Public Session:

TIME:

MOTIONED BY:			SECONDED BY:				PASSED	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES								
NO								
ABSTAIN								
ABSENT								

XII. Other Items:

XIII. Adjournment

Time: 6:30 PM

MOTIONED BY:	E BAHADIR		SECONDED BY:		M TEKE		PASSED : UANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X			
NAY								
STAIN								
ABSENT						X	X	

RESPECTFULLY SUBMITTED

Recep Ornek
Board Secretary