

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

October 20th, 2016

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order
Time: **6:23PM**

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary

BOARD MEMBERS	P/A
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	P
Beatriz Rodriguez (Vice President)-Voting Member	P
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	A
Lori Manning (Board Member)-Voting Member	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	P
Mustafa Coban (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	A
Sheila Goodstein (School Director-El. School)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations / Recognitions:**

VII. **CEO/Lead Person's & Administrator's Reports:** *Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein*

Grades	Enrollment Max Seat	Occupied
K-3	400	400
4-8	444	435
9-12	295	292

VIII. **Approval of Previous Board Meeting Minutes:**

201610-01 Motion to approve September, 2016 board meeting minutes.

MOTIONED BY	J Gonzalez		SECONDED BY	M Teke		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES	X	X	X	X		X	
NO							
ABSTAIN							
ABSENT					X		

IX. **Financial Section:** *Mustafa Coban, Board Secretary*

201610-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201610-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of September, 2016;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201610-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending September, 2016;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2016-17 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of September, 2016, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for September, 2016 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mustafa Coban - Board Secretary

10-20-2016
Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201610-02 through 201610-04.

MOTIONED BY	M Teke		SECONDED BY	L Manning		PASSED	Unanimously
	Murat Teke	Jordania Gonzalez		Lori Manning	Ozgur Dogru		
ROLL CALL							
YES	X	X	X	X		X	
NO							
ABSTAIN							
ABSENT					X		

X. Regular Agenda Action Items

201610-05 Motion to approve the modification of the academic calendar – November 4, 2016 will now be an early dismissal for professional development and November 18, 2016 that is currently an early dismissal will now be a full day. In addition, March 3, 2017 will be an early dismissal for professional development.

Mr. Guvercin discussed the reason for the calendar modification was so that an action plan be outlined based on internal design of the PAARC Practice Test results. Also, that the board can expect a discussion of the results at next month's meeting.

201610-06 Motion to approve the Updated Parent Involvement Policy for Bergen Arts & Science Charter School. (Enclosure)

201610-07 Motion to approve the contract signing with Passaic County Educational Services Commission for the Transportation Services detailed below:

Route #	School	Contractor	# of Students	Cost	Dates
061813ATH	BASCS	Trans-Ed	54	\$60,000 + 8% surcharge	7/16 – 6/17
06183FT	BASCS	Jordan Trans.	54	\$60,000 + 8% surcharge	7/16 – 6/17
HACBA	BASCS	Trans-Ed, Inc.	32	\$3,024.00 + \$241.92	9/22/16-10/31/16

201610-08 Motion to approve the Cooperative Pricing Resolution of the Bergen Arts & Science School.

**A RESOLUTION AUTHORIZING THE BERGEN ARTS & SCIENCE CHARTER SCHOOL
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (October 20, 2016) the governing body of the Bergen Arts & Science Charter School, County of Bergen , State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Bergen Arts & Science Charter School.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, Nihat Guvercin is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

201610-09 Motion to approve the iLearn, Inc. Fundraiser "Feast of Giving"

201610-10 Motion to approve HIB report at the enclosed form. (No Submission)

201610-11 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
CCP-Kean, Union & Rutgers, Newark Universities	11-2-16	12	\$360.00 Approx. for Bus	CCP
Time 2000 Math Conference, Flushing, NY	11-4-16	10 & 11-10 students	\$360.00 Approx. for Bus	Math Team

PERSONNEL/HR

201610-12 Motion to approve the new hires, re-assignment, leaves, and resignations. (Enclosure)

Full Name	Position	FT/PT	Salary	After School	Details	Campus
Akkus, hatice	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Coban, Ersin	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Karaoglu, Zehra	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Koch, Rukiyo	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Ponico, Jennifer	3rd Grade Teacher	FT	\$42,000	\$3,000	New Hire	Elementary
Unsal, Hacer	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Kocakurt, Esmā	Substitute Teacher	FT	\$30,000	\$3,000	New Hire	Middle
Stricchiola, Gina				NA	Resigned	Elementary

201610-13 Motion to approve the stipend payments and assigned positions listed. (Enclosure)

201610-14 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below.

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
NCTM 2016 Regional Conference and Exposition-Philadelphia, PA	10/31-11/2/16	Onur Akilli	\$289.00	\$0.31/mile, tolls & parking if applicable
NCTM 2016 Regional Conference and Exposition-Philadelphia, PA	10/31-11/2/16	Robyn Perkins	\$289.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Danielle Garnet	\$175.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Danielle Kinloch	\$175.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Dylan Wine	\$175.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Kyanna L Ellerbe	\$175.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Melissa Vanwingerden	\$175.00	\$0.31/mile, tolls & parking if applicable
NJSC(Science Convention)	10/25/16	Nicole Derise	\$175.00	\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201610-05 through 201610-14.

MOTIONED BY	L Manning		SECONDED BY	B Rodriguez		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES	X	X	X	X		X	
NO							
ABSTAIN							
ABSENT					X		

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Trustees exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment

TIME: 7:06PM

MOTIONED BY	L Manning		SECONDED BY	M Teke		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES	X	X	X	X		X	
NO							
ABSTAIN							
ABSENT					X		



Mr. Mustafa Coban - Board Secretary

#

Respectfully Submitted