

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

January 21st, 2016

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:26PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	PIA
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	P
Lori Manning (Vice President)-Voting Member	A
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	P
Emin Bahadir (Board Member)-Voting Member	A
Beatriz Rodriguez (Board Member)-Voting Member	P
Perno W. Young (Board Member)-Voting Member	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	P
Recep Ornek (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	A
Sheila Goodstein (School Director-El. School)-Nonvoting Member	P

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations / Recognitions:**

VII. **CEO/Lead Person's & Administrator's Reports:** *Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein*

Grades	Enrollment Max Seat	Occupied
K-3	320	320
4-8	400	398
9-12	260	248

VIII. **Approval of Previous Board Meeting Minutes:**

201601-01 Motion to approve November & December, 2015 board meeting minutes.

MOTIONED BY	B. Rodriguez		SECONDED BY	M. Teke			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X	X		X	X			X
NO								
ABSTAIN								
ABSENT			X			X	X	

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201601-02 **Approval of Bills:** Motion to approve the List of the Bills. (Enclosure)

201601-03 Motion to approve the revised budgets for 2015-2016 Fiscal Year. (Enclosure)

201601-04 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of November, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201601-05 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending November, 2015;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of November, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for November, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Mr. Recep Ornek Board Secretary

Date

2-18-16

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201601-02 through 201601-05.

MOTIONED BY	J. Gonzalez		SECONDED BY	M. Teke			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X	X		X	X			X
NO								
ABSTAIN								
ABSENT			X			X	X	

X. Regular Agenda Action Items

201601-06 Motion to approve the acceptance of the IDEA Grant for the amounts listed.

Basic	\$177,296.00
Preschool	\$2,398.00

201601-07 Motion to approve the Special Education Service Provider – Kaleidoscope Family Solutions, Inc. (Enclosure)

201601-08 Motion to approve E-Rate Submission.

201601-09 Motion to approve the acceptance of the Power Foundation Grant of \$500 for BASCS-Middle School Robotics Team.

201601-10 Motion to accept the 2014-2015 Certified Annual Financial Reports (Audit) and Corrective Action plan with no/the following recommendations. (Enclosure)

201601-11 Motion to approve Bergen ASCS 2015-2016 NCLB Amendment submission

2015-2016 Title I Part A Budget Amendment			
Account Code	Account Name	Original	1st Amendment
	<i>Instruction</i>		
100-100	Total Salaries	\$100,179	\$162,292
100-600	Instructional Materials	\$120,962	\$120,563
	<i>Support</i>		
200-200	Benefits	\$26,047	\$42,196
200-300	Purchased Services	\$46,400	\$42,000
400-731	Instructional Equipment	\$8,499	\$8,499
520-930	Admin Costs	\$15,899	\$15,899
	Total Budgeted	\$317,986	\$391,449

				Original		1st Amendment
Total Salaries						
Name	Position	Salary	After Care	Total Before Bonus	Bonus	Total Payment
Nicole C Kelnhofer	Title I	\$35,000	\$3,000	\$38,000	\$525	\$38,525
Joseph Wassel	Title I- Math	\$35,000	\$3,000	\$38,000	\$525	\$38,525
Danielle Boggio	Title I- ELA	\$35,000	\$3,000	\$38,000	\$525	\$38,525
Hatixhe Kacidhe	Reading Interventionist	\$47,600	\$3,000	\$50,600	\$714	\$46,717
						\$162,292
Purchased Services				\$46,400	Ms. Tannis & Dr. Hudson	\$42,000

201601-12 Motion to approve HIB report at the enclosed form. (No Submission)

201601-13 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
Science Olympiad Invitational Tournament, Levittown, NY	1/23/16	6 & 7th Graders Selected Students	\$600 Approx. for bus	Science Olympiad
Science Olympiad, Yale University, New Haven, CT	1/30/16	9-11 th Graders Selected Students & Chaperones	\$800 Approx. for bus and Lunch	Science Olympiad
Newark Museum, Newark NJ	3/8/16	First Graders & Chaperones	\$800 Approx. for bus	Social Studies
International Model UN Conference	3/31, 4/1 & 4/2/16	Model UN Club Students & Chaperones	\$2,125 Approx. for bus & venue	Science
Junior Achievement Park, Edison, NJ	2/11/16	11 & 12 th Graders	\$600 Approx. for bus	Financial Literacy
Science Olympiad, Cornell University Tournament	2/5-2/6/16	Selected 9-12 Graders & Chaperones	\$2100 Approx. for bus, hotel & food	Science
College Coaching Program, Poconos, PA	2/16/16	Selected Students Grades 9-12 & Chaperones	\$1500 Approx. for bus	College Coaching Program
Bergen Community College, Paramus, NJ	2/6/16	Selected students Grades 7&8 & Chaperones	\$450 Approx. for bus	Math Counts Competition

PERSONNEL/HR

201601-14 Motion to approve the new hires, re-assignment, and resignations listed below.

Full Name	Position	FT/PT	Salary	After School	Funding Source	Details	Campus
Bellibas, Oksan	ESL Aide	FT				Medical Leave	Bergen Elem.

201601-15 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201601-16 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and

WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
NJTESOL/NJBE Spring Conference	June 1,2,3 2016	Gonca Cosgun	\$349	\$0.31/mile, tolls & parking if applicable and \$120.00
NJTESOL/NJBE Spring Conference	June 1,2,3 2016	Marina Cakan	\$349	\$0.31/mile, tolls & parking if applicable and \$120.00
Pearson Education	February 23, 2016	Gonca Cosgun	\$300	\$0.31/mile, tolls & parking if applicable and \$120.00

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201601-06 through 201601-16.

MOTIONED BY	M. Teke		SECONDED BY	B. Rodriguez			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgun Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X	X		X	X			X
NO								
ABSTAIN								
ABSENT			X			X	X	

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES								
NO								
ABSTAIN								
ABSENT								

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY				PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES								
NO								
ABSTAIN								
ABSENT								

XII. Other Items:

XIII. Adjournment

TIME: 7:23PM

MOTIONED BY	J. Gonzalez		SECONDED BY	S. Avcioglu			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X	X		X	X			X
NO								
ABSTAIN								
ABSENT			X			X	X	