

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

February 18th, 2016

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: **6:30 PM**

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call

BOARD MEMBERS	P/A
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	A
Lori Manning (Vice President)-Voting Member	P
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	P
Emin Bahadir(Board Member)-Voting Member	P
Beatriz Rodriguez (Board Member)-Voting Member	A
Perno W. Young(Board Member)-Voting Member	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	P
Recep Ornek (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	A
Sheila Goodstein (School Director-El. School)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. **Presentations / Recognitions:**

VII. **CEO/Lead Person's & Administrator's Reports:** *Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein*

<u>Grades</u>	<u>Enrollment Max Seat</u>	<u>Occupied</u>
K-3	320	320
4-8	400	399
9-12	260	250

VIII. **Approval of Previous Board Meeting Minutes:**

201602-01 Motion to approve January 2016, board meeting minutes.

MOTIONED BY	L. Manning		SECONDED BY	M. Teke			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

IX. **Financial Section:** *Mr. Recep Ornek, Board Secretary*

201602-02 **Approval of Bills:** Motion to approve the List of the Bills. (Enclosure)

201602-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of December, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201601-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending December,2015;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of December, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for December, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mr. Recep Ornek - Board Secretary

2-18-16
Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201502-02 through 201602-04.

MOTIONED BY	E. Bahadir		SECONDED BY	O. Dogru			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

X. Regular Agenda Action Items

201602-05 Motion to approve the Title III, Limited English Proficiency Consortium Memorandum of Agreement (Enclosure)

201602-06 Motion to approve IDEA Grant Amendment Submission for the amounts listed.

IDEA

Function / Object	Expenditure Category	Total Amount
100	Instruction	
100-100	Personal Services - Salaries	170682
200	Support Services	
200-200	Employee Benefits	22049
200-300	Prof & Tech Services	4815
200-860	Indirect Cost	2869
400	Fac. Acq. and Construction Ser.	
	Total Project Budgeted	200415
	Allocation	200415

201602-07 Motion to approve the adoption of new fundraising regulations. (Enclosure)

201602-08 Motion to approve the following list of College Prep Coaches & Contracts (Enclosure)

1. Mr. Gregory Del Russo
2. Mr. Mehmet Yuksel
3. Ms. Bridget McCarthy
4. Ms. Muleyke Fidan
5. Mr. Christopher Mileo
6. Mr. William Hauser
7. Mr. Arif Ozlu
8. Mrs. Laura Quiroz
9. Mr. Yasin Karakaya
10. Mr. Daniel Kinloch
11. Mrs. Esra Tozan
12. Ms. Medine Sahin
13. Ms. Hatice Turk
14. Ms. Merve Arikan

201602-09 Motion to approve the Mutual Facility Usage Agreement of \$15,000 for such major events held at Paterson ASCS: Science (Makers Fair Festival) April 16, 2016, North Jersey Science Olympiad, Garden State Heritage Festival – June 1, 2016.

201602-10 Motion to approve HIB report at the enclosed form. (Enclosures)

201602-11 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
Garfield Public Library Art Show	2/19/16	K (A-D)	\$250 Approx. for bus	Art Show
Kidz Villiage, Kennilworth, NJ	3/11/16	K (A-D)	\$600 Approx. for bus	English/SS
Grounds for Sculpture	4-12-16	Advanced Art Students	\$800 Approx. for bus	Art
CCP Cornell and Upstate College Visits	3/25,26,27/16	Selected 9-11 Graders & Chaperones	\$1800 Approx for bus	CCP Program
Orlando-Spring Break Trip	3/28-4/1/16	Selected 9-12 Graders & Chaperones	\$1200 Approx for bus	Community
Math Contest, Princeton	3/12/16	Selected 7-8 th Graders & Chaperones	\$600 Approx. for bus	Math
National HS Model UN, NYC	3/2-3/5/16	Selected 9-12 th Graders & Chaperones	\$5,000 Approx. for bus & hotel	CCP
Future Educators Assoc. Conf.W. Long Branch, NJ	3/14/16	Selected 9-12 th Graders & Chaperones	\$360 Approx. for bus	CCP

PERSONNEL/HR

201602-12 Motion to approve the new hires, re-assignment, and resignations listed below.

Full Name	Position	FT/PT	Salary	After School	Funding Source	Details	Campus
Arikan, Merve	Tutor	PT	15/hr	NA	GF	New Hire	Bergen High
Karul, Tuba	Sub. Teacher	PT	100/per day	NA	GF	New Hire	Bergen High
Lacognata, Italo	Security	PT	20/hr	NA	GF	New Hire	All Campuses
Sahin, Medina	Tutor	PT	15/hr	NA	GF	New Hire	Bergen High
Turk, Hatice	Tutor	PT	15/hr	NA	GF	New Hire	Bergen High

201602-13 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201602-14 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
Foreign Language Education NJ	2/26/16	Patricia Cedeno	\$165.00	\$0.31/mile, tolls & parking if applicable
Foreign Language Education NJ	2/26/16	Laura Quiroz	\$165.00	\$0.31/mile, tolls & parking if applicable
Foreign Language Education NJ	2/26/16	Thomas Laureys	\$165.00	\$0.31/mile, tolls & parking if applicable
Foreign Language Education NJ	2/26/16	Arif Ozlu	\$165.00	\$0.31/mile, tolls & parking if applicable
Digital Media Institute, NY	4/21 & 4/23/16	Maura Acox	\$700.00	\$0.31/mile, tolls & parking if applicable
DAANJ, Atlantic City, NJ	3/22-3/25/16	Nazmi Mehmedi	\$350.00	\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201602-05 through 201602-14.

MOTIONED BY	M. Teke		SECONDED BY	S. Avcioglu			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME: 7:15PM

MOTIONED BY	L. Manning		SECONDED BY	E. Bahadir			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

Motion to return to Public Session:

TIME: 7:20PM

MOTIONED BY	L. Manning		SECONDED BY	S. Avcioglu			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

Motion to accept the resignation of Perno Young as board member

Motion to accept the nomination of Arabellys Then as board member

MOTIONED BY	L. Manning		SECONDED BY	E. Bahadir			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X

XII. Other Items:**XIII. Adjournment**

TIME: 7:30PM

MOTIONED BY	M. Teke		SECONDED BY	O. Dogru			PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Perno Young	Emin Bahadir	Beatriz Rodriguez
YES	X		X	X	X		X	
NO								
ABSTAIN								
ABSENT		X				X		X