

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES

July 24th, 2014

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: **6:10 pm**

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	A
Ozgur Dogru (Board Member)	P
Arzu Kaya-Uranli (Board Member)	A
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Jordania Gonzales (Board Member)	P
Lori Manning (Board Member)	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	A
Recep Ornek (SBA/Board Secretary)- Nonvoting member	P
Yasin Demirbas (School Director-High School)- Nonvoting m.	A
Yunus Kuloglu (School Director-Middle School)- Nonvoting m.	A
Durim Memedi (School Director-El. School)- Nonvoting m.	A

ALSO PRESENT:

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations / Recognitions:

- No update and/or report

VII. Lead Person's Report: *Mr. Nihat Guvercin*

- No update and/or report

VIII. Approval of Previous Board Meeting Minutes:

Motion to approve June, 2014 board meeting minutes.

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X		X		X	X	X		
NAY									
ABSTAIN									
ABSENT		X		X				X	

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (enclosure)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer Reports. (enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of June, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending June, 2014.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of June, 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for June, 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY:	E BAHADIR		SECONDED BY:		J GONZALES		PASSED: UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X		X		X	X	X		
NAY									
ABSTAIN									
ABSENT		X		X				X	

X. Regular Agenda Action Items

1. Motion to approve to award 'Technotime Business Solutions LLC' as the lowest bidder for the 'Security Camera System and Data-Voice Cabling' bid. Bid Proposal Amount: \$447,941.90
2. Motion to approve insurance renewal policy with NJSBAIG under GR Murray brokerage. (Enclosure)
3. Motion to submit NJ Charter School Annual Report for 2013-2014 school year. (Enclosure)
4. Motion to approve to Safety grant in the amount of \$3206.71
5. Motion to approve the contact with Food Service Management Company (Maschio's Food Services).

MANAGEMENT FEE(S) GUARANTEES:

- 1) **MANAGEMENT FEE:** It is the intent of the Local Education Agency (Bergen Arts and Science Charter School) to award the local food service contract on a flat management fee basis. The LEA (Bergen Arts and Science Charter School) shall pay Maschio's an annual management fee in the amount of \$8,403.00 The management fee shall be payable in monthly installments of \$840.30 per month commencing on September 1, 2014 and ending on June 30, 2015.
- 2) **GUARANTEE NO COST/BREAKEVEN**
Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred with the following conditions mentioned in the renewal addendum between Bergen ASCS and Maschio's.
6. Motion to approve to renew contract with Apple Educational Services for School Proprietary Software for 2014-2015 based on the contract amounts mentioned at the attachment. (*enclosure*)
7. Motion to approve student catering fees as mentioned below:

REGULAR RATE TO BE CHARGED TO STUDENTS FOR SCHOOL LUNCH AND BREAKFAST PROGRAMS

PAID	LUNCH \$2.90	BREAKFAST	\$1.90
REDUCED	LUNCH \$0.40	BREAKFAST	\$0.30

8. Motion to approve HIB case reports.
 - No report was submitted
9. Motion to approve the field trip activity requests.
 - No field trip activity request
10. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

Program Name	Date	Employees/Board members	Event Cost	Travel & Other Costs

11. PERSONNEL/HR

- a. Motion to approve the new hires, re assignment, resignations mentioned below.

NAME	POSITION	AMOUNT	EXPLANATION
THERESA, NATALE	KINDERGARTEN AIDE	\$28000	NEW HIRE
MEHMET YUKSEL	ASST SCHOOL COUNSELOR	\$55000	NEW HIRE
DANIELLE GARNET	SCIENCE TEACHER	\$46000	NEW HIRE
JENNA DEL GROSSO	ELA	\$46200	NEW HIRE

- b. Motion to approve the stipend payments mentioned below for the curriculum writing program.

NAME	POSITION	AMOUNT
Ali M Bakan	Math Teacher	\$1250
Onur Akilli	Math Teacher	\$1250
Shaina Tullo	English Teacher	\$1250
Bridget McCarthy	English Teacher	\$1250
Justin Bank	English Teacher	\$1250
Kelly Stevens	English Teacher	\$1875
Hatixhe Kacidhe	Kindergarten	\$2000
Christine Yu	1 st Grade	\$2000
Shana Lewis	2 nd Grade	\$2000
Ashley Natiello	3 rd Grade	\$2000

- c. Motion to approve School Nurse Ms. Marcia Weck as a rehire transferred from Paterson ASCS to Bergen ASCS EL and application for her emergency certificate renewal.
- d. Motion to approve to rehire School Nurse Ms. Elmedina Halilovic and application for her emergency certificate renewal.

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1-11d.

MOTIONED BY:	E BAHADIR		SECONDED BY:		M TEKE		PASSED	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning
AYE	X		X		X	X	X	
NAY								
STAIN								
ABSENT		X		X				X