

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES

June 26th, 2014

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.

Time: 6:00 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	P
Ozgur Dogru (Board Member)	A
Arzu Kaya-Uranli (Board Member)	A
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Jordania Gonzales (Board Member)	P
Lori Manning (Boar Member)	A
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	A
Recep Ornek (SBA/Board Secretary)- Nonvoting member	P
Yasin Demirbas (School Director-High School)- Nonvoting m.	A
Yunus Kuloglu (School Director-Middle School)- Nonvoting m.	A
Durim Memedi (School Director-El. School)- Nonvoting m.	A

ALSO PRESENT:

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address.

VI. Presentations / Recognitions:

- No update and/or report

VII. Lead Person's Report: Mr. Nihat Guvercin

- No update and/or report

VIII. Approval of Previous Board Meeting Minutes:

Motion to approve May, 2014 board meeting minutes.

MOTIONED BY:	E BAHADIR		SECONDED BY:		J GONZALES		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X			X	X	X		
NAY									
ABSTAIN									
ABSENT			X	X				X	

IX. Financial Section: Mr. Recep Ornek, Board Secretary

Approval of Bills: Motion to approve the List of the Bills. (enclosure)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and Treasurer Reports. (enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of April, 2014;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending April, 2014.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

a. Board Secretary's Cert of Accounts: Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of April, 2014, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for April, 2014 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED: UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X			X	X	X		
NAY									
ABSTAIN									
ABSENT			X	X				X	

X. Regular Agenda Action Items

1. Motion to approve fund transfer to enterprise and student activities account in the amounts mentioned below to cover additional catering, aftercare program, student activities and Garden State Festival related expenditures.

Catering expenses: \$345930.75-expense	\$319553.71-revenue	= \$15201.61
Aftercare program: \$37942-expense	\$33026.75-revenue	= \$4,915.25
Garden State Festival: \$22752-expense	\$11196.16-revenue	= \$11,156.00
Student activities account in general		= \$5,000.00

2. Motion to approve to submit grant application according to the program and expenditures detailed in the enclosed document.
3. Motion to approve attached Parent Involvement Policy related with the program details under Federal grants.
4. Motion to approve consultant agreement and payment as 6% of total E-Rate awarded amount. It is also detailed as not exceeding \$35,000.
5. Motion to approve to open public bid for the security camera installation, paging system, networking and cabling and delegate Board Secretary to award the lowest bidder.
6. Motion to approve athletic programs stipends

SPORTS	Head Coach		Assistant Coach
	HS	MS	
Soccer B	\$2,500	\$1,500	\$1,500
Soccer G	\$2,500		\$1,500
CROSS COUNTRY B	\$2,000		\$1,000
CROSS COUNTRY G			
VOLLEYBALL	\$2,000		\$1,000
BASKETBALL B	\$2,500	\$1,500	\$1,500
BASKETBALL G	\$2,500	\$1,500	\$1,500
BASKETBALL ELM		\$750	
FLAG FOOTBALL		\$750	
BOWLING	\$1,500		
WINTER TRACK B	\$1,500		\$750
WINTER TRACK G			
SOFTBALL	\$1,500		\$750
BASEBALL	\$1,500		\$750
SPRING TRACK B	\$1,500		\$750
SPRING TRACK G			
CHEER / DANCE	\$1,500		
TOTAL	\$23,000	\$6,000	\$11,000.00

BUDGET	2013-14	2014-15
Services-Referee, trainers, coaches	\$12,337	\$14,188
Transportation	\$17,120	\$19,687
Workshops	\$1,185	\$1,363
Supplies	\$22,282	\$25,624

Sub-Total	\$52,924	\$60,862
Total	\$52,924	\$60,862

Explanations for the resolution:

- All stipends will be paid at the end of the sport season after Athletics Coordinator's approval.
- Coaches will run after-school programs before and after their sport's season.
- Coaches will still be compensated \$3000 stipend.
- Athletic Booster Club: Fundraiser ideas will be discussed with our Foundation and PTO.
- Other sports activities not listed:
 - Activity needs to get approval by the school administration,
 - Budget has to be compensated by the participants, and
 - Request must be submitted in a timely manner
- Students will pay a one-time registration fee of \$30 for athletic programs
- Practice overtime payments: \$30 per hour

7. Motion to approve the Summer school program details as mentioned below:

Dates: 8/4/14-8/15/14

Program: SAT at High School, Enrichment program at Middle School

\$50 fee charged to students

Payments to teachers:

8. Motion to approve Curriculum writing program and its costs under shared expenses and with details below:

K-3 \$25,000, (Payment to Ms. Lynette Tannis \$9,000; Payment to teacher: \$16,000)

ELA \$5,000, (Payment to teachers: \$5,000)

Math \$6,000 (Payment to teachers: \$6,000)

9. Motion to approve HIB case reports attached.

10. Motion to approve the field trip activity requests. (enclosure)

11. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
 WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name	Date	Employees/Board members	Event Cost	Travel & Other Costs
DREW UNIVERSITY, 2014 AP SUMMER INSTITUTE	7/15/2014	ALI MURAT BAKAN, ONUR AKILLI,	\$800	TRAVEL
RUTGERS UNIVERSITY, AP SUMMER INSTITUTE	7/10/2014	PETER TOALE	\$1025	TRAVEL

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1-11

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED: UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X			X	X	X		
NAY									
STAIN									
ABSENT			X	X				X	

PERSONNEL/HR

12. Motion to approve the new hires attached.

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X			X	X	X		
NAY									
STAIN									
ABSENT			X	X				X	

13. Motion to approve the non-renewals, resignations. (*enclosure*)

Motion to Approve the Agenda Action Item 12.

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X			X	X	X		
NAY									
STAIN									
ABSENT			X	X				X	