

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MINUTES

September 12th, 2013

I. Call To Order

The Regular Board Meeting of Bergen Arts and Science Charter School is called to order. Time: _8:00 PM_

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Bergen Arts and Science Charter School has caused this meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	P/A
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	A
Ozgur Dogru (Board Member)	A
Arzu Kaya-Uranli (Board Member)	A
Sancar Avcioglu (Board Member)	P
Clyde Bamby (Board Member)	P
Murat Teke (Board Member)	P
Ali Kemal Kucukselim (Board Treasurer)-Nonvoting m.	A
Recep Ornek (Board Secretary)- Nonvoting m.	P
Nihat Guvercin (Lead Person)-Nonvoting m.	P

ALSO PRESENT: YUNUS KULOGLU, EL SCHOOL DIRECTOR

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

PTO president was involved in the meeting and declared some of the activities of PTO

PTO membership drive: 60 members

Back to school night program involvement

Plan for Picnic Day, Chocolate Sale Fundraiser.

VI. Presentations/Recognitions:

VII. Approval of Previous Board Meeting Minutes

MOTIONED BY:	E BAHADIR		SECONDED BY:		S AVCIOGLU		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Clyde Bamby	Murat Teke		
AYE	X				X	X	X		
NAY									
ABSTAIN									
ABSENT		X	X						

VIII. Lead Person's Report: *Mr. Nihat Guvercin*

- Processes for making the School ready after the first week of opening.
- Transportation arrangements
- Completing final purchasing needs
- Paterson ASCS preparation
- Success of orientation program

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

Approval of Bills: Motion to approve the List of the Bills. (enclosure)

Secretary's and Treasurer's Reports: Motion to approve the Board Secretary's and the Treasurer's Reports. (enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of August, 2013;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

Transfers: Motion to approve the list of Transfer of Funds resolution for the period ending August 2013.

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2013-14 budget be affirmed and approved.

Certification of accounts:

- a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August 2013, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

Mr. Recep Ornek - Board Secretary

Date

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for August 2013 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.

MOTIONED BY:	E BAHADIR		SECONDED BY:		C BAMBY		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Clyde Bamby	Murat Teke		
AYE	X				X	X	X		
NAY									
ABSTAIN									
ABSENT		X	X						

X. Regular Agenda Action Items

1. Motion to approve allocation and usage of Federal Grants for the below specified personnel, services and supplies.

Title I

Grand Total of \$124,388

Salaries for Instruction **100-100 TPAF, No payment**

Salaries for Instruction **100-100 FICA Only**

Boot camp of 20 teachers \$27,890 + Benefits \$2,134 = **\$30,024**

Instructional Equipment 400-731 Total= **\$70,832**

200-300 Professional Support Services

Lynette Tannis: **\$10,000**

Deidre Simon: **\$13,532**

Title II

Mentor-Mentee program. Recipients are not determined yet. **\$896**

Title III

\$8,996 is available to be used. **Not used.**

IDEA

Available balance for 2013-2014=**\$102,721**

100-100 Fica Only Aid, Nicole C. Kelnhofer=\$25,000

100-100 Fica Only Aid. Second Aide=\$25,000

200-200 Employee Benefits=\$3826

200-300 Child Study Services= \$48,895

2. Motion to approve to lease copier for central office.

Model: Canon Payment Amount: \$750 per month.

3. Motion to approve attached Parent involvement policy. (*enclosure*)

4. Motion to approve the Memorandum of Agreement between school officials and Law Enforcement officials that will be signed into effect on September 17,2013. . (*enclosure*)

5. Motion to approve Kindergarten usage plan for Clifton building.

6. Personnel/HR

a. Motion to approve Ms. Reimer to take over Mr. Kilic's assignment and job related positions.

b. Motion to approve the new hires, re assignment, resignations. (Enclosure)

7. Motion to approve establishment of NJASCS Education Foundation.

8. Motion to approve the attendance to and costs of the following workshops/conferences as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Program Name	Date	Employees/Board members	Event Cost	Travel & Other Costs
NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION	09/17/13	NAZMI MEMEDI	\$75	

9. Motion to approve field trip requests attached. (enclosure)

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified agenda item(s) numbered X. 1-9

MOTIONED BY:	E BAHADIR		SECONDED BY:		S AVCIOGLU		PASSED : UNANIMOUSLY		
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Arzu Kaya U.	Sancar Avcioglu	Clyde Bamby	Murat Teke		
AYE	X				X	X	X		
NAY									
ABSTAIN									
ABSENT		X	X	X					