

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

July 23rd, 2015

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:05

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary, Recep Ornek

BOARD MEMBERS	PIA
Emin Bahadir (Board President)	P
Eileen Fuentes (Vice President)	P
Jordania Gonzales (Vice President)	A
Ozgur Dogru (Board Member)	P
Sancar Avcioglu (Board Member)	P
Murat Teke (Board Member)	P
Lori Manning (Board Member)	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting member	P
Recep Ornek (SBA/Board Secretary)- Nonvoting member	P
Ufuk Zini (School Director-High School)- Nonvoting member	A
Yunus Kuloglu (School Director-Middle School)- Nonvoting member	A
Durim Memedi (School Director-El. School)- Nonvoting member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment may address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. Presentations / Recognitions:

VII. Lead Person's Report: *Mr. Nihat Guvercin*

VIII. Approval of Previous Board Meeting Minutes:

201507-01 Motion to approve June, 2015 board meeting minutes.

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED :	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

IX. Financial Section: *Mr. Recep Ornek, Board Secretary*

201507-02 **Approval of Bills:** Motion to approve the List of the Bills. (*Enclosure*)

201507-03 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (*Enclosure*)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of May, 2015;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201507-04 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending May, 2015;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2015-16 budget be affirmed and approved.

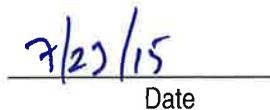
Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May, 2015, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's reports for May, 2015 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mr. Recep Ornek - Board Secretary


Date

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201507-02 through 201507-04.

MOTIONED BY:	E BAHADIR		SECONDED BY:		O DOGRU		PASSED:	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

X. Regular Agenda Action Items

201507-05 Motion to approve the below mentioned resolution.

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Bergen ASCS would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Bergen ASCS, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Recep Ornek to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

201507-06 Motion to approve the attached agreement and resolution with NJSIG for indemnity and trust renewal agreement. (Enclosure)

201507-07 Motion to approve the contract with Food Service Management Company (Maschio's Food Services).

MANAGEMENT FEE(S) GUARANTEES:

- 1) **MANAGEMENT FEE:** It is the intent of the Local Education Agency (Bergen Arts and Science Charter School) to award the local food service contract on a flat management fee basis. The LEA (Bergen Arts and Science Charter School) shall pay Maschio's an annual management fee in the amount of \$8,363.00 The management fee shall be payable in monthly installments of \$836.30 per month commencing on September 1, 2015 and ending on June 30, 2016.
- 2) **GUARANTEE NO COST/BREAKEVEN**
Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred with the following conditions mentioned in the renewal addendum between Bergen ASCS and Maschio's.

201507-08 Motion to approve student catering fees as mentioned below:

REGULAR RATE TO BE CHARGED TO STUDENTS FOR SCHOOL LUNCH AND BREAKFAST PROGRAMS

PAID	LUNCH \$2.90	BREAKFAST	\$1.90
REDUCED	LUNCH \$0.40	BREAKFAST	\$0.30

201507-09 Motion to submit NJ Charter School Annual Report for 2014-2015 school year. (Enclosure)

201507-10 Motion to award 'Ivy Learning Test Prep' for the provision of SAT Program. (Enclosure)

Program details and the Cost:

\$1,500 per student
\$500 from students
\$1,000 from the School
Sibling rate: \$250

Location: Hackensack Campus
Grades: 11th and 12th grades
Registration: 20 students so far. 30 students are expected to register to the program.
August 3rd – August 28th 2015 (!)

No food/No transportation

201507-11 Motion to approve the resignation of Mr. Emin Bahadir from the Board President position.

201507-12 Motion to approve to accept Mr. Perno Young as a new member to the Board of Trustees.

201507-13 Motion to approve the new board meetings schedule starting by August 2015 as:

3rd Thursdays each month for Bergen ASCS and Paterson ASCS
4th Thursdays each month for Passaic ASCS and Hudson ASCS

201507-14 Motion to approve HIB report at the enclosed form.
No submission

201507-15 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations
No submission				

PERSONNEL/HR

201507-17 Motion to approve the new hires, re assignment, resignations listed. (Enclosure)

201507-18 Motion to approve the stipend payments and assigned positions listed.

201507-19 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members:

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and
WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date	Employees/Board members	Event Cost	Travel & Other Costs
No submission				

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201507-05 through 201507-19.

MOTIONED BY:	L MANNING		SECONDED BY:		S AVCIOGLU		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

201507-20 Motion to approve to open the floor for the Board President election.

MOTIONED BY:	E BAHADIR		SECONDED BY:		E FUENTES		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

OPEN THE FLOOR FOR NOMINATIONS FOR BOARD PRESIDENT.

Motion by: E BAHADIR_____ / Nominee: M TEKE

IS THERE A SECOND NOMINATION FOR BOARD PRESIDENT: Y / N

There being no further nominations so I will now close the floor for nomination.

Motion to accept:

a. Election of the President M TEKE

MOTIONED BY:	O DOGRU		SECONDED BY:		S AVCIOGLU		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning		
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

b. Election of the Vice President

OPEN THE FLOOR FOR NOMINATIONS FOR BOARD VICE PRESIDENTS.

Motion by: ___E BAHADIR_____ / Nominee L MANNING_Vice President ___

IS THERE ANY OTHER NOMINATION FOR BOARD VICE-PRESIDENT: Y / N

There being no further nominations so I will now close the floor for nomination.

Motion to accept nomination as Vice-Presidents.

MOTIONED BY:	O DOGRU		SECONDED BY:		S AVCIOGLU		PASSED: UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning		
AYE	X	X	X	X	X		X	
NAY								
ABSTAIN								
ABSENT						X		

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY:			SECONDED BY:				PASSED	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES								
NO								
ABSTAIN								
ABSENT								

Motion to return to Public Session:

TIME:

MOTIONED BY:			SECONDED BY:				PASSED	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioglu	Murat Teke	Jordania Gonzales	Lori Manning	
YES								
NO								
ABSTAIN								
ABSENT								

XII. Other Items:

XIII. Adjournment**Time: 6:55PM**

MOTIONED BY:	M TEKE		SECONDED BY:		E BAHADIR		PASSED : UNANIMOUSLY	
ROLL CALL	Emin Bahadir	Eileen Fuentes	Ozgur Dogru	Sancar Avcioğlu	Murat Teke	Jordania Gonzales	Lori Manning	
AYE	X	X	X	X	X		X	
NAY								
STAIN								
ABSENT						X		