

BERGEN ARTS AND SCIENCE CHARTER SCHOOL

BOARD MEETING MINUTES

August 18th, 2016

6:00 PM

I. Call To Order

This Regular Meeting of the Bergen Arts and Science Charter School Board of Trustees is called to order.
Time: 6:21 PM

II. Meeting Notice Announcement

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Trustees of Bergen Arts and Science Charter School has caused notice of this regular meeting to be published by having the date, time, and place thereof posted in 'The Star-Ledger', 'Bergen County Superintendent's Office', 'Hackensack City Clerk's Office', 'Garfield City Clerk's Office' and 'Lodi Borough Clerk's Office'. The Board reserves the right to act on any and all agenda items.

III. Flag Salute

IV. Roll Call by Board Secretary

BOARD MEMBERS	P/A
Murat Teke (President)-Voting Member	P
Jordania Gonzales (Vice President)-Voting Member	P
Beatriz Rodriguez (Vice President)-Voting Member	A
Ozgur Dogru (Board Member)-Voting Member	P
Sancar Avcioglu (Board Member)-Voting Member	A
Lori Manning (Board Member)-Voting Member	P
Nihat Guvercin (CEO/Lead Person)-Nonvoting Member	A
Mustafa Coban (SBA/Board Secretary)-Nonvoting Member	P
Christopher Lessard (Treasurer)-Nonvoting Member	A
Ufuk Zini (School Director-High School)-Nonvoting Member	A
Yunus Kuloglu (School Director-Middle School)-Nonvoting Member	A
Sheila Goodstein (School Director-El. School)-Nonvoting Member	A

V. Public Comment

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Speakers in the first session of the public comment June address the agenda items only. Board President or designee closes the public comment session on any topic.

VI. Presentations / Recognitions:

VII. CEO/Lead Person's & Administrator's Reports: Mr. Nihat Guvercin, Mr. Ufuk Zini, Mr. Yunus Kulagozo, & Mrs. Sheila Goodstein

Grades	Enrollment Max Seat	Occupied
K-3	400	
4-8	444	
9-12	295	

VIII. Approval of Previous Board Meeting Minutes:

201608-01 Motion to approve July, 2016 board meeting minutes.

MOTIONED BY	L. Manning		SECONDED BY	M. Teke		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES	X	X	X	X			
NO							
ABSTAIN							
ABSENT					X	X	

IX. Financial Section: Mustafa Coban, Board Secretary

201608-02 **Approval of Bills:** Motion to approve the List of the Bills. (Enclosure)

201608-03 Motion to approve the revised budget for 2016-2017. (Enclosure)

201608-04 **Secretary's and Treasurer's Reports:** Motion to approve the Board Secretary's and Treasurer Reports. (Enclosure)

WHEREAS, both the Report of the Secretary and the Report of the Treasurer of School Moneys are in agreement with the cash balance in the Governmental Funds as of June, 2016;

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer of School Moneys be accepted.

201608-05 **Transfers:** Motion to approve the list of Transfer of Funds resolution for the period ending June, 2016;

BE IT RESOLVED, by the Board of Trustees of Bergen Arts and Science Charter School that the attached inter-appropriation transfer made on the financial records of the Board affecting 2016-17 budget be affirmed and approved.

Certification of accounts:

a. **Board Secretary's Cert of Accounts:** Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of June, 2016, no major budgetary line item account expenditure exceeds the amount appropriated by the charter Board of Trustees.

b. **Board Certification of Accounts**

RESOLVED, that after review of the Secretary's and Treasurer's reports for June, 2016 and based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Lead Person), the Board of Trustees of Bergen Arts and Science Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial reports.


Mustafa Coban - Board Secretary

Date

09-15-2016

Motion to Approve the Financial Section:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201608-02 through 201608-05.

MOTIONED BY	M. Teke		SECONDED BY	J. Gonzalez		PASSED	Unanimously
	Murat Teke	Jordania Gonzalez		Lori Manning	Ozgur Dogru		
ROLL CALL							
YES	X	X	X	X			
NO							
ABSTAIN							
ABSENT					X	X	

X. Regular Agenda Action Items

201608-06 Motion to accept the nomination Alejandrina Banch Almodovar as parent board member (Enclosure)

201608-07 Motion to adopt the Private Transportation Policy

201608-08 Motion to approve the Annual Report for 2015-2016 School Year

201608-09 Motion to approve the IDEA Funds

201608-10 Motion to approve the acceptance of the following Elementary and Secondary Education Act/No Child Left Behind (ESEA-NCLB) grant application for the Fiscal Year 2017 in the following amounts.

Function / Object	Expenditure Category	BASIC		PRESCHOOL	
		Public	Total	Public	Total
		Amount	Amount	Amount	Amount
100	Instruction				
100-100	Personal Services - Salaries	\$ 148,632	\$ 148,632	\$ 1,939	\$ 1,939
200	Support Services				
200-200	Employee Benefits	\$ 14,164	\$ 14,164	\$ 504	\$ 504
520	Other				
	Total Project Budgeted	\$ 162,796	\$ 162,796	\$ 2,443	\$ 2,443
	Allocation		\$ 162,796		\$ 2,443

NCLB	Title I Part A	Title II Part A	Title III
Instruction	252,343.00		9,299.00
Support Services	65,609.00	1,747.00	711.00
Total Budgeted	317,952.00	1,747.00	10,010.00

201608-11 Motion to approve the purchase orders listed below over the \$29,000 bid threshold

PO Number	Date	Vendor Name	Type	Expenditure Account	Open Amount
P201700039	7/1/2016	Tele-Measurement Inc.	State Contract	12-000-220-730-000-0278	\$33,096.00

201608-12 Motion to approve the acceptance of Memorandum of Agreement between Education and Law Enforcement Officials for the 2016-2017 School Year. (Enclosure)

201608-13 Motion to approve HIB report at the enclosed form. (No Submission)

201608-14 Motion to approve the field trip activity requests listed below.

Program Name/Place	Date	Grades/Attendees	Event Cost for School	Explanations

PERSONNEL/HR

201608-15 Motion to approve the new hires, re-assignment, leaves, and resignations. (Enclosure)

Full Name	Position	FT/PT	Salary	After School	Details	Campus
Beata, Ramon	Custodian	PT	15/hr	NA	New Hire	All Campuses
Bucev, Nedko	Substitute Teacher	FT	\$30,000	\$3,000	New Hire	Bergen Middle
Brown, Lindsay	Art Teacher	FT	\$42,000	\$3,000	New Hire	Bergen Elem
Duzgun, Mehmet	Substitute Teacher	FT	\$30,000	\$3,000	New Hire	Bergen Middle
Goebelbecker, Christian	ELA Teacher	FT	\$46,400	\$3,000	New Hire	Bergen High
Graziano, Carol	ELA Teacher	FT	\$48,000	\$3,000	New Hire	Bergen Middle
Haque, Nazma	Substitute Teacher	PT	100/per day	NA	New Hire	All Campuses
Imeri, Majlinda	Custodian	PT	15/hr		New Hire	All Campuses
Kelnhofer ,Nicole	Special Education Teacher	FT	\$45,000	\$3,000	Reassigned	Bergen Elem
Korresh, Bilal	Custodian	FT	\$30,000	NA	Reassigned	Bergen Elem
Katechis, Teddy	Custodian	FT	\$32,252	NA	Reassigned	Bergen Elem
Kllomollari, Leonora	Custodian	PT	15/hr	NA	New Hire	All Campuses
Moody, David	Asst. to Project Coordinator	FT	\$41,616	NA	New Hire	Bergen Middle
Nugent, John	Social Studies Teacher	FT	\$45,600	\$3,000	New Hire	Bergen High
Ozdogan, Alparslan	District Math Coach 6-8	FT	\$70,000	NA	New Hire	Bergen Middle
Otles, Fethiye	Special Ed Aide	FT	\$25,500	\$3,000	New Hire	Bergen Middle
Salazar, John	Custodian	PT	15/hr	NA	New Hire	All Campuses
Pavin, Ive	PE/Health	FT	\$42,000	\$3,000	New Hire	Bergen Middle
Pacheco, Kathrina	Math Teacher	FT	\$42,000	\$3,000	New Hire	Bergen Middle
Sheikh, Walla	ESL Teacher	FT	\$42,600	\$3,000	New Hire	Bergen Middle
Strothers, Toni	School Psychologist	FT	\$60,000	NA	New Hire	Bergen Middle
Wands, Toni	ELA Teacher	FT	\$43,400	\$3,000	New Hire	Bergen Middle
Wilkins, Sertirus	ELA Teacher	FT	\$46,400	\$3,000	New Hire	Bergen Middle
Eisle, Brittany					Resigned	
Letz, Allison					Resigned	

Nasse, Rebecca					Resigned	
Omeri, Xhemil					Resigned	
Ozgun, Emine					Resigned	
Riemer, Megan					Resigned	
Soltys, Michael					Resigned	
Weck, Marcia					Resigned	
Wassel, Joseph					Resigned	
Van Sinckle, Kacy					Resigned	
Yildiz, Pinar					Resigned	
Aybek, Shukrya					Transfer	
Bellibas, Oksan					Transfer	
Beselica, Dardan					Transfer	
Caliskan, Yasin					Transfer	
Marenco, Marjorie					Transfer	
Natiello, Ashley					Transfer	
Prljaca, Adnan					Transfer	
Taskin, Yasin					Transfer	

Name	Position	Full Salary	Hire Date	%	Program Portion	Program
Sertirus Wilkins	English	\$46,400	8/22/2016	43%	\$20,184	TITLE -I
Marie SanMarco	English	\$45,400	Re-assignment	29%	\$13,166	TITLE -I
Jenna Del Grosso	English	\$45,200	Re-assignment	43%	\$19,662	TITLE -I
Toni Wands	English	\$43,400	8/22/2016	29%	\$12,586	TITLE -I
Cheryl A. Selden	English	\$45,400	Re-assignment	33%	\$15,360	TITLE -I
Jason Gerow	English	\$42,200	9/09/2016	43%	\$18,357	TITLE -I
Matthew Haines	English	\$42,400	8/22/2016	29%	\$12,296	TITLE -I
Dmitri Lenzcuk	English	\$47,000	Re-assignment	43%	\$20,445	TITLE -I
Christine Yu	Reading Interventionist	\$48,200	Re-assignment	100%	\$48,200	TITLE -I
Alparslan Dogan	Math Coach	\$70,000	8/01/2016	100%	\$70,000	TITLE -I
Hanife Demirbas	Special Ed Teacher	\$50,000	Re-assignment	30%	\$15,228	IDEA
Gropa, Mimoza	Special Ed. Aide	\$29,010	8/18/2016	100%	\$29,010	IDEA
Aiosa, Brielle	Special Ed. Aide	\$28,500	Re-assignment	100%	\$28,500	IDEA
Otles, Fethiye	Special Ed. Aide	\$28,500	8/29/2016	100%	\$28,500	IDEA
Pakhomou, Serge	Special Ed. Aide	\$33,600	Re-assignment	100%	\$33,600	IDEA
Hanife Demirbas	Special Ed Teacher	\$50,000	Re-assignment	4%	\$1,939	IDEA-PRESCHOOL

201608-16 Motion to approve the stipend payments and assigned positions listed. (No Submission)

201608-17 Motion to approve the attendance to and costs of the following workshops/conferences/programs as requested by the following faculty members listed below.

WHEREAS, the **Faculty and Board Members listed below** will be attending workshops; and

WHEREAS, the attendance at stated functions are accepted as work related and within the scope of the work responsibilities of the attendee; and
 WHEREAS, the attendance at the functions are accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and
 WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it
 RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this functions as unavoidable, be it
 RESOLVED, that the excess is justified and therefore reimbursable.

Program Name/Place	Date(s)	Employees/Board members	Event Cost	Travel & Other Costs
NJ State Interscholastic Athletic Association	2016-2017	Nazmi Mehmedi	\$2,150.00	\$0.31/mile, tolls & parking if applicable

Motion to Approve the Agenda Action Items:

RESOLVED that the Bergen Arts and Science Charter School accepts above-identified consent agenda item(s) numbered 201608-06 through 201608-17.

MOTIONED BY	M. Teke		SECONDED BY	L. Manning		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgun Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES	X	X	X	X			
NO							
ABSTAIN							
ABSENT					X	X	

XI. Executive Session

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Trustees exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive Funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and Conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED that said discussion be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion to enter into Executive Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES							
NO							
ABSTAIN							
ABSENT							

Motion to return to Public Session:

TIME:

MOTIONED BY			SECONDED BY			PASSED	
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES							
NO							
ABSTAIN							
ABSENT							

XII. Other Items:

XIII. Adjournment

TIME: 7:19 PM

MOTIONED BY	J. Gonzalez		SECONDED BY	O. Dogru		PASSED	Unanimously
ROLL CALL	Murat Teke	Jordania Gonzalez	Lori Manning	Ozgur Dogru	Sancar Avcioglu	Beatriz Rodriguez	
YES							
NO							
ABSTAIN							
ABSENT							



 Mr. Mustafa Coban - Board Secretary

Respectfully Submitted